

Family and Community Engagement Manager

Monthly Monitoring Report – May 2022

Program Status

- Total number of enrollments for the **2021-22** school year:
 1. Franklin County Head Start - **18 of 36** families enrolled
 2. Jefferson County Head Start - **33 of 33** families enrolled
 3. Louise B. Royal Head Start - **48 of 57** families enrolled
 4. Mabry Street Head Start - **63 of 64** families enrolled
 5. South City Head Start - **129 of 188** families enrolled
- **291 of 378** families were enrolled for the month of **May 2022**
 - All Head Start programs were required to return to full enrollment (**378**) for the 2021-22 school year by January 2022, but due to the continued Pandemic this rule was relaxed

Policy Council

- 12 participants were in attendance for Policy Council

Volunteers

- 7 participants completed 7.5 volunteer hours

Family and Community Engagement Activities

- 2 staff meeting, Policy Council, Parent Meeting, and 2 Incredible Years classes

Transportation

- The bus purchase for Franklin County remains on hold.
- No field trips for the month.
- No maintenance issues with vehicles, only cleaning

Children Health Requirements

Immunizations and Physical examinations	268 Immunizations 259 Physical Examinations
Established medical homes	313
Established dental homes and received dental exams	231 Dental Homes 73 Dental Exams
Hearing screenings	183
Vision screenings	238
Vision Referrals	0

- Number of Breakfast 2,633
- Number of Lunch 2,643
- Number of PM Snack 2,593
- Number of Children with Special Diets 30

Family and Community Engagement

- 7 volunteers were active for April
- 7.5 hours of In-Kind was reported for April

Corrective Action and Follow Up

- **Head Start:** During the Focus Area One Monitoring review, the program received all compliances.
- **COVID-19 Policy and Procedure:** There were no classroom closures due to COVID-19 during the month of May. Masks are still worn inside all classrooms.
- **Funded Enrollment:** Re-Enrollments and registrations are underway. Recruitment has begun for the 2022-2023 school year, and management is negotiations with Governor Charter to place three classrooms at this site.
- **Extended Day:** School Readiness and VPK will continue for make-up days after the last day of school. A Summer program will begin at Louise B. Royal on June 6.
- **Family Engagement:** Parent meetings, Policy Council, and Incredible Years continue to keep parents engaged with the Head Start program. An application for another CHSP grant has been applied for through the City of Tallahassee to increase family engagement opportunities.
- **Child Plus:** The program has begun to train with Child Plus professional, Ken Barker, to increase the program's productivity with the program. An on-line application for parents is being created.
- **Health:** In order to increase the knowledge and health service to our parents, we have an intern assisting the program. The survey to assist the program in knowing the most important services desired by the families we serve has been completed.

Strengths

- Addition of Intern to assist with Health services to the families we serve
- Child Plus training contract for entire staff
- Program makes use of Zoom and ChildPlus to keep families engaged with the program
- No classrooms were closed due to COVID-19 for the month

Areas of Concern

- Changing of the Southside community and its effect on South City location
- Finding a new location in Leon County to replace two classrooms that will close at the South City location after this school year
- Opening of new facility in Franklin County
- Staffing issues and being able to fill all classrooms
- Losing two classrooms at the South City location next year