

Capital Area Community Action Agency

Head Start Policy Council Meeting AGENDA December 21, 2017 6:00 p.m.

1. Call to Order
2. Sign-in/Attendance
3. Establish a Quorum
4. Consent
 - a. Policy Council Minutes June 16, 2016
5. Action
 - a. Financial Report
(November 16, 2017 was tabled)
 - b. Personnel Actions
6. What's Working What's Not
7. CLASS Scores
8. Director's Report
9. Office of Head Start Updates
10. Chairperson's Report
11. Other Business
12. Meeting Adjourned

Next Meeting: Scheduled for January 18, 2018



United Way of the Big Bend

309 Office Plaza Drive • Tallahassee, Florida • 32301 • 850.222.2043
www.CapitalAreaCommunityAction.org



Head Start Policy Council Meeting

Minutes

November 16, 2017

6:00pm

1. Meeting called to order at 6:06 pm
2. Roll call was taken by Kim Wilson. Representatives present included the following: Heather Harris(R), Kim Wilson (A), Veronica Doolan (R- via phone), Geraldine Kersaint (A), Jasmine Grant(R), Lauren Johnson (CR) and Luciana Brown (CR). Guest present was Idella Mann and Nickee Taylor.

Capital Area Community Action Agency staff present included the following people: Tim Center (via phone), Kristin Reshard, Nichele Rolle, Darrel James, Cynthia Valencic and Venita Treadwell.
3. Quorum was not established.
4. Consent
 - a. Minutes- The minutes were reviewed by all members of Policy Council. No corrections or changes were needed.
5. Action Items
 - a. Financial Report- The financial report was reviewed by Cynthia Valencic. Cynthia stated finished the fiscal year in the positive and we also exceeded our match by 4%. Cynthia explained the new format the credit card statements will be presented to the Policy Council. There were no questions or comments regarding the financial budget.

Motion tabled to December meeting.
 - b. Personnel Actions- No personnel actions at this time.
6. Head Start Early Learning Outcomes Framework: Kristin explained what the ESELOF Scores represented and how the scoring process works. The baseline scores were reported from the first 45 days of school. Reassessment scoring will take place in January. Tim asked how this information will be shared with parents; Kristin informed the policy Council that it is posted in the classroom, on the parent boards, and at the main office.

7. What's Working what's not:

Veronica Doolan (Franklin): Everything is working well at center. She is concerned that letters and memos to parents are not being sent out in a timely manner; especially letters regarding health information needed. She also restated the fact that parking is an issue at the center and parents are now pulling right up to the door to drop their children off. Tim stated he will mark off parking areas at the center in Franklin County.

Heather Harris (Royal): Heather appreciates the increase in daily reports regarding her child from the teaching staff.

Jasmine Grant (South City): Jasmine is happy the children are receiving hot meals at South City.

Kim Wilson (Royal): Smooth sailing at Royal. She enjoys the newsletter and like the friendship bread activity at her center.

Geraldine Kersaint (Mabry): Everything going good at her center. Teachers would like to see more variety on the breakfast menu for children. Geraldine asked could the rule on "No outside food" be changed. Tim asked for the advice of the Policy Council on the matter. Kim stated outside food should be allowed during special holiday/programs/birthdays with the stipulation that it must be store bought and enough for class. Tim informed the policy council that Head Start isn't supposed to celebrate specific holidays due to cultural diversity. Darrel informed parents that we receive funds from the Childcare Food Program and we have to abide by certain sugar content for children. We have to abide by the USDA guidelines but we can incorporate cooking activities in the classrooms to spruce up special occasions. Ms. Treadwell also presented the fact that some children have specific allergies and a nutritionist prepares a specific menu for those children.

8. Upcoming Events:

Darrel stated we are in the beginning stages of planning a Family dance with the help of our Male Engagement group. The dance will be at the Elks Lodge on Magnolia Street on February 2nd. Luciana asked how we would be incorporating Jefferson and Franklin County. Darrel informed her they were welcome to attend and we are brainstorming ideas such as giving Franklin County families gas cards to help with travel cost. Ms. Treadwell informed parents that teachers will be planning a winter program or event in the classrooms before winter break. Kim asked could the children participate in secret Santa with a cap of \$5. Ms. Treadwell informed her that we could not do that. Darrel stated South City will begin receiving hot breakfast on December 4th on Mondays and Fridays.

9. Director's Report: Tim reviewed the attached report. Tim reminded the parents of the half day schedule and winter break closure. Tim asked what the best way to get information to parents and suggestions included putting it in newsletter, on class door, send letter home, and email. Tim informed Policy Council our Head Start program will be monitored this school year and we will receive 60 days notification of this date. Monitors usually stay a week. Franklin County will be having a fundraiser luncheon to help with renovations towards the new Early Learning Center. We are also working with Franklin County to apply and seek funds from the Triumph fund which is part of the settlement from the Deep Water Horizon oil drilling disaster.

10. Office of Head Start Updates: No updates at this time.

11. Chairperson's Report: No report at this time.

12. Other Business: None

13. The meeting was adjourned at 7:05 p.m.

Capital Area Community Action Agency
Statement of Revenue and Expenditures
For One Month Ended 10/31/17

		Total Budget	Current Year	Total Budget	Variance -
		Original	Actual	Original	%
Revenue					
4000	Government	3,372,460	256,017	(3,116,443)	8%
4010	Government	655,701	75,168	(580,533)	11%
4020	Government	53,500	0	(53,500)	0%
4100	Grants - Other Not-for-	15,000	1,633	(13,367)	11%
4210	Contributions-	0	1,079	1,079	
	Total Revenue	4,096,661	333,897	(3,762,764)	8%
Expenditures					
6010	Salaries & Wages	1,947,871	124,087	1,823,784	6%
6110	Fringe	546,889	34,708	512,181	6%
6120	FICA	28	0	28	0%
6180	Staff Screenings	3,500	69	3,432	2%
6210	Indirect Costs	511,974	31,315	480,659	6%
6310	Travel - In Area	1,500	869	631	58%
6315	Travel - Out of Area	2,750	0	5,500	0%
6410	Office Supplies	9,000	765	8,235	9%
6415	Program Supplies	24,520	3,059	21,461	12%
6420	Classroom Supplies	58,270	0	58,270	0%
6430	Kitchen Supplies	40,000	1,650	38,350	4%
6440	Medical/Dental	1,000	0	1,000	0%
6510	Copies/Printing/Copier	10,000	1,174	(174)	12%
6600	Postage and Delivery	1,700	34	1,666	2%
6710	Contractual	30,000	3,900	26,100	13%
6715	Contractual Services - I	179,988	18,027	161,961	10%
6810	Rent/Space Cost	220,330	20,038	200,292	9%
6820	Utilities	72,500	6,112	66,389	8%
6830	General Liability and Pr	21,000	7,578	13,422	36%
6840	Communications	37,530	4,374	33,156	12%
6850	Repairs and	46,873	9,788	37,085	21%
6910	Equipment	14,000	1,250	12,750	9%
6920	Vehicle Expense	37,350	4,873	32,477	13%
6930	Equipment Lease	8,500	1,065	7,435	13%
6940	Technology	11,500	11,429	71	99%
7010	Fees, Licenses, and	3,000	45	2,955	1%
7020	Dues/Subscriptions	5,000	1,795	3,205	36%
7100	Volunteer	0	137	(137)	
7320	Expendible Equipment	13,430	299	13,131	2%
7410	Registration Fees	2,000	18	3,983	1%
7420	Training/Meetings/Work	15,087	627	18,710	4%
7430	Staff Development	38,020	433	37,587	1%
7440	Advisory/Board	2,500	142	2,358	6%
7450	Advertising	5,500	0	5,500	0%
7460	Parent Activities	1,200	140	1,060	12%
7510	Raw Food Cost	172,351	24,861	147,490	14%
	Total Expenditures	4,096,661	314,658	3,782,003	8%
	Excess Revenue over (under)	<u>0</u>	<u>19,239</u>	<u>19,239</u>	
	Expenditures				

Vendor Name	Fund Code	GL Code	Expenses	Effective Date	Document Description	Transaction Description
HANCOCK BANK	1064	6180	68.50	10/27/2017	ACCT#XXXX6623- DARREL JAMES	BACKGROUND CHECK FOR
HANCOCK BANK	1064	6415	3.98	10/27/2017	ACCT#XXXX5810- VENITA TREADWELL	AWARD MEDALS FOR SCIENCE FAIR
HANCOCK BANK	1064	6415	16.00	10/27/2017	ACCT#XXXX5810- VENITA TREADWELL	AWARD RIBBONS FOR SCIENCE FAIR
HANCOCK BANK	1064	6415	40.00	10/27/2017	ACCT#XXXX5810- VENITA TREADWELL	PUBLIX GIFT CARDS FOR AWARDS
HANCOCK BANK	1064	6415	17.00	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	BALLOONS
HANCOCK BANK	1064	6715	10.99	10/27/2017	ACCT#XXXX6623- DARREL JAMES	DIGITAL WEIGHT SCALE FOR CENTER
HANCOCK BANK	1064	6715	76.46	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	ITEMS FOR DISABILITY/ HEALTH
HANCOCK BANK	1064	6850	53.50	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	TERMINEX PEST CONTROL TRMNT-
HANCOCK BANK	1064	6920	146.50	10/27/2017	ACCT#XXXX6623- DARREL JAMES	FUEL FOR CO CAR
HANCOCK BANK	1064	6920	90.97	10/27/2017	ACCT#XXXX6700- TIM CENTER	FUEL FOR HEAD START TRCK AND
HANCOCK BANK	1064	6920	242.98	10/27/2017	ACCT#XXXX6706-- NICHELE	BATTERY FOR CO. VEHICLE
HANCOCK BANK	1064	6920	2.00	10/27/2017	ACCT#XXXX6706-- NICHELE	LEON CO TAX FEE FOR CAR
HANCOCK BANK	1064	6920	34.10	10/27/2017	ACCT#XXXX6706-- NICHELE	RENEWAL OF CAR REGISTRATION
HANCOCK BANK	1064	7010	35.00	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	ANNUAL FEE FOR VISA
HANCOCK BANK	1064	7100	137.00	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	BACKGROUND CHECK FOR PARENT
HANCOCK BANK	1064	7410	17.50	10/27/2017	ACCT#XXXX7366- NINA SELF	REGISTRATION FOR LEON WORKS
HANCOCK BANK	1064	7420	400.00	10/27/2017	ACCT#XXXX5810- VENITA TREADWELL	RECERTIFICATION TRAINING FOR 4
HANCOCK BANK	1064	7420	39.54	10/27/2017	ACCT#XXXX6706-- NICHELE	FOOD FOR PARENT MEETING
HANCOCK BANK	1064	7420	38.27	10/27/2017	ACCT#XXXX6706-- NICHELE	SUPPLIES/ FOOD FOR PARENT
HANCOCK BANK	1064	7420	149.00	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	WEBINAR ONLINE TRAINING
HANCOCK BANK	1064	7430	91.97	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	COLLEGE BOOKS FOR SANTANA
HANCOCK BANK	1064	7430	341.25	10/27/2017	ACCT#XXXX7303- KRISTIN JACKSON	COLLEGE COURSE FOR SANTANA
HANCOCK BANK	1064	7440	12.11	10/27/2017	ACCT#XXXX6706-- NICHELE	DRINKS FOR POLICY COUNCIL
HANCOCK BANK	1064	7440	129.97	10/27/2017	ACCT#XXXX6706-- NICHELE	FOOD FOR POLICY COUNCIL

2,194.59
2,194.59

Total HANCOCK

Report

Bank

Visa BusinessCard
Statement of Account
Issued by Whitney Bank

OCK BANK
BOX 61750
EW ORLEANS LA 70161-1750

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NOV 07 2017

NOV 07 2017

MEMO STATEMENT

Account Number

Statement Date

10-27-17



NINA SINGLETON
CAPITAL AREA CAA
309 OFFICE PLZ
TALLAHASSEE FL 32301-2729

**N0000671

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TRANSACTION DETAIL

Post Date	Trans Date	Reference Number	MCC	Transaction Description	Amount
09-29	09-28	24431067271026876365789	9399	FDLE CCHINET 850-410-8161 FL	M24.00
10-13	10-13	74270847286100008225927	0000	BRANCH PAYMENT - THANK YOU	M895.38
10-16	10-13	24492157286717624276934	7399	EB 2017 LEON WORKS EX 801-413-7200 CA	M35.00
10-16	10-13	24492157286894204739837	8398	PAYPAL *CAREERSOURC 402-935-7733 CA	M35.00

Nina Seitz 11/6/17

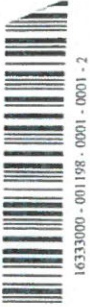
*Carite Barbera
registration
for Leon Works
expo*

STATEMENT DATE	ACCOUNT NUMBER	ACCOUNT SUMMARY
10-27-17		NEW PURCHASES AND OTHER CHARGES 94.00
CUSTOMER SERVICE CALL		NEW CASH ADVANCES .00
		CREDITS 895.38
Toll Free 1-800-448-8812		STATEMENT TOTAL 801.38 cr
		TOTAL IN DISPUTE .00
		CREDIT LIMIT 6,000.00

[Signature]



COCK BANK
PO BOX 61750
NEW ORLEANS LA 70161-1750



KRISTIN JACKSON
CAPITAL AREA CAA
309 OFFICE PLZ
TALLAHASSEE FL 32301-2729
**N0001198

MEMO STATEMENT

Account Number

Statement Date

10-27-17

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11/13/2017

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TRANSACTION DETAIL

Post Date	Trans Date	Reference Number	MCC	Transaction Description	Amount
10-09	10-06	24164077280105001344330	5943	STAPLES 00110726 TALLAHASSEE FL	M76.46
10-11	10-10	24435657283083709883223	7393	DTIS UPS PROJECTS ALEXANDRIA VA	M68.50
10-13	10-13	74270847286100008225794	0000	BRANCH PAYMENT - THANK YOU	M532.37
10-13	10-12	24492157285894164977832	4816	SMARTHORIZONS 850-475-4041 OK	MT49.00
10-17	10-16	24906417289045684904339	7342	SVM*TERMINIX INTL 800-8376464 TN	M53.50
10-18	10-17	24435657290083753773800	7393	DTIS UPS PROJECTS ALEXANDRIA VA	M68.50
10-18	10-17	24707807290030036113421	8220	GULF COAST STATE COLLEGE PANAMA CITY FL	M341.25
10-19	10-18	24592167291100784749596	5942	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	M91.97
10-23	10-21	24445007295000896119411	5331	DOLLAR TREE TALLAHASSEE FL	M17.00
10-27	10-27		0000	ANNUAL FEE	M35.00

CR	
	items for health
	webinar online
	Terminex term
	college course
	Books
	Balloons
	0.00

STATEMENT DATE	ACCOUNT NUMBER	ACCOUNT SUMMARY
10-27-17		
CUSTOMER SERVICE CALL		NEW PURCHASES AND OTHER CHARGES 901.18
Toll Free 1-800-448-8812		NEW CASH ADVANCES .00
		CREDITS 532.37
		STATEMENT TOTAL 368.81
		TOTAL IN DISPUTE .00
		CREDIT LIMIT 2,000.00

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Hancock Bank.

HANCOCK BANK
PO BOX 61750
NEW ORLEANS LA 70161-1750

Visa BusinessCard
Statement of Account
Issued by Whitney Bank

RECEIVED
OCT 13 2017

MEMO STATEMENT

Account Number _____

Statement Date _____

10-27-17



DARREL JAMES
CAPITAL AREA CAA
309 OFFICE PLZ
TALLAHASSEE FL 32301-2729
***N0000413

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TRANSACTION DETAIL

Post Date	Trans Date	Reference Number	MCC	Transaction Description	Amount
10-13	10-13	74270647286100008225836	0000	BRANCH PAYMENT - THANK YOU	M736.09
10-13	10-11	24610437285004033048947	5310	ROSS STORES #113 TALLAHASSEE FL	M10.99
10-13	10-11	24692167285100097110526	5542	GATE 1194 Q80 TALLAHASSEE FL	M48.00
10-20	10-18	24692167292100085522238	5542	GATE 1194 Q80 TALLAHASSEE FL	M49.00
10-24	10-23	24445007297000944077726	5411	PUBLIX #610 TALLAHASSEE FL	M8.14
10-25	10-23	24692167297100119059830	5542	GATE 1194 Q80 TALLAHASSEE FL	M49.50
10-26	10-25	24435657298083315310333	7393	DTIS UPS PROJECTS ALEXANDRIA VA	M68.50
10-27	10-25	24224437300101006781758	5814	KRISPY KREME #451 TALLAHASSEE FL	M25.47

CR	WRIGHT
✓ Digital Scale	
✓	
✓ 799	(AS)
✓ Backyard	check
✓	(AS)
✓	
0.00	

STATEMENT DATE	ACCOUNT NUMBER	ACCOUNT SUMMARY
10-27-17	[REDACTED]	NEW PURCHASES AND OTHER CHARGES 259.60
CUSTOMER SERVICE CALL		NEW CASH ADVANCES .00
Toll Free	1-800-448-8812	CREDITS 736.09
		STATEMENT TOTAL 476.49 cr
		TOTAL IN DISPUTE .00
		CREDIT LIMIT 3,000.00

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Hancock Bank.

HANCOCK BANK
PO BOX 61750
NEW ORLEANS LA 70161-1750

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Statement of Account
Issued by Whitney Bank

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1 08 2017

MEMO STATEMENT

Account Number
[REDACTED]

Statement Date
10-27-17

16333000 - 000710 - 0001 - 0001 - 2
NICHELE RICHARDS
CAPITAL AREA CAA
309 OFFICE PLZ
TALLAHASSEE FL 32301-2729
**N0000710

STATEMENT MESSAGES

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TRANSACTION DETAIL

Post Date	Trans Date	Reference Number	MCC	Transaction Description	Amount
10-11	10-10	24445007283300458413812	9399	B2P*LEON COUNTY TALLAHASSEE FL	M34.10 ✓
10-12	10-11	24445007284300449462075	9399	B2P*LEON COUNTY TAX FEE TALLAHASSEE FL	M2.00 ✓
10-13	10-13	74270847286100008225901	0000	BRANCH PAYMENT - THANK YOU	M299.37 ✓
10-20	10-19	24445007293000970189498	5411	PUBLIX #1051 TALLAHASSEE FL	M12.11 ✓
10-20	10-19	24431067293091149000310	5814	KFC J718202 TALLAHASSEE FL	M129.97 ✓
10-20	10-19	24765017292206088100309	7399	BATTERY SOURCE #7 TALLAHASSEE FL	M242.98 ✓
10-25	10-24	24445007298000951559334	5411	PUBLIX #1051 TALLAHASSEE FL	M17.98 ✓
10-25	10-24	24445007298400134029751	5411	WM SUPERCENTER #1077 TALLAHASSEE FL	M100.00 ✓
10-25	10-24	24445007298400134029835	5411	WM SUPERCENTER #1077 TALLAHASSEE FL	M38.27 ✓
10-26	10-25	24445007299000945434445	5411	PUBLIX #1051 TALLAHASSEE FL	M17.78 ✓
10-26	10-25	24269797299001051542152	5812	MARCOS PIZZA - 8078 TALLAHASSEE FL	M68.71 ✓
10-27	10-25	24164077299140145090001	5812	OLIVE GARDEN 00012369 TALLAHASSEE FL	M19.99 ✓
10-27	10-26	24445007300000938049124	5411	WINN-DIXIE #0003 MONTICELLO FL	M21.56 ✓

CR
✓ Car registration
✓ Leon to Tax Fee
✓
✓ Co Vehicle
✓
✓ gift card
✓
0.00

STATEMENT DATE	ACCOUNT NUMBER	ACCOUNT SUMMARY
10-27-17	[REDACTED]	NEW PURCHASES AND OTHER CHARGES 705.45
CUSTOMER SERVICE CALL		NEW CASH ADVANCES .00
Toll Free	1-800-448-8812	CREDITS 299.37
		STATEMENT TOTAL 406.08
		TOTAL IN DISPUTE .00
		CREDIT LIMIT 2,500.00

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Capital Area Community Action Agency, Inc.
 Head Start NFS Match Requirements
 For the Month Ending October 31, 2017

Match Source	Total Needed	YTD	YTD %	Remaining	Remaining %
Government Contracts - Local		2386			
Grants - Other Not for Profits		1633			
In-Kind Revenue		44811			
VPK/SR		38161			
	843,116	86991	10%	756,125	90%



P.O. Box 4019 Gulfport, MS 39502

Return Service Requested

429 110000 001

CAPITAL AREA COMMUNITY ACTION AGENCY
HEAD START POLICY COUNCIL
PARENT ACTIVITY FUND
309 OFFICE PLAZA DR
TALLAHASSEE FL 32301



Hancock Bank, a trade name of Whitney Bank



Page: 1 of 1

Statements Dates
10/01/2017 - 10/31/2017

Account Number:
4620332

Images:
0

***ZERO CHECKS* E0**

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NOV 06 2017

BY:

**WE'RE READY TO LEND WITH GREAT RATES ON PERSONAL LOANS.
TO APPLY CALL 1-800-965-LOAN. NORMAL CREDIT CRITERIA APPLY.**

Checking Account Summary

PREVIOUS BALANCE	1,187.68	AVERAGE BALANCE	
+ 0 CREDITS	.00	1,187.68	
- 0 DEBITS	.00	YTD INTEREST PAID	.00
- SERVICE CHARGES	.00		
+ INTEREST PAID	.00		
ENDING BALANCE	1,187.68		

● **Balance By Date**

Date	Balance	Date	Balance
09/30	1,187.68		



110000001

EW



Classroom Assessment Scoring System

2017-2018 Capital Area Community Action Class Performance Internal Assessment Data

	Fall 17-18 Baseline	Fall 17-18 Assessment 2	2016 National Average
Positive Climate Relationships Positive affect Positive communication Respect	5.18	5	5.93
Negative Climate Negative affect Punitive control Sarcasm/disrespect Severe negativity	1.12	1.5	1.06
Teacher Sensitivity Awareness Responsiveness Addresses problems Student comfort	4.45	4.75	5.82
Regard for Student Perspectives Flexibility and student focus Support for autonomy and leadership Student expression Restriction of movement	4.3	4	5.30
Behavior Management Clear behavior expectations Proactive Redirection of misbehavior Student behavior	4.7	4.25	5.95
Productivity Maximizing learning time Routines Transitions Preparation	4.41	5.25	6.05
Instructional Learning Formats Effective facilitation Variety of modalities and materials Student interest Clarity of learning objectives	4.24	4.25	5.20
Concept Development Analysis and reasoning Creating Integration Connections to the real world	3.54	3.75	2.33
Quality of Feedback Feedback loops Prompting thought processes Providing information Encouragement and affirmation	3.59	3.25	2.80
Language Modeling Frequent conversation Open-ended questions Repetition and extension Self- and parallel talk Advanced language	3.53	3.75	3.35

**2017-2018 Baseline
Classroom Assessment Scoring System (CLASS) Analysis**

The Classroom Assessment Scoring System (CLASS) assesses the quality of teacher-child interactions in center-based preschool classrooms. CLASS includes three domains of teacher-child interactions: Emotional Support, Classroom Organization, and Instructional Support. Within each domain there are three dimensions which help capture more specific details about the quality of the teacher-child interactions.

Methodology

Capital Area Community Action Agency, INC. (Community Action) used outside CLASS certified individuals to conduct the second Fall CLASS assessment for the 2017-2018 school year. The Fall class assessment was conducted November 1, 2017 through December 13, 2017. All classrooms we assessed for at least three cycles. The following two things should be noted with regards to CLASS in Franklin County:

- 1) Franklin County Fall Two 2017 scores are not included in this data due to a data upload problem from the outside assessing agency.
- 2) Unlike the other classrooms, Franklin is an open space classroom that began the school year with a 2:19 ratio of three year olds (DCF ratio is 1:15 and Head Start ratio is 2:17). In Franklin the program is still facing significant challenges in finding highly qualified staff to teach the Franklin students.

Scoring

CLASS is scored using a range of 1-7. Scores of 1-2 indicate the quality of teacher-child interactions is low. Scores of 3-5 indicate that the quality of teacher-child interactions observed was a mix of effective and ineffective or absent interactions. Scores of 6-7 indicate that effective teacher-child interactions were consistently observed throughout the observation period.

Results

Emotional Support

Emotional Support scores ranged from 5.06 to 6.88. The agency average score was 5. Three classrooms observed received emotional support scores more than two standard deviation above the national mean (6.00). The half of classrooms scored below the national mean indicating based on internal CLASS assessment scores that 50% of Community Action classrooms scored below the national average. Four classrooms scored in the lowest 10% nationally. Since the Fall 2017 baseline the range of score and the distribution is more favorable.

Classroom Organization

Classroom Organization scores ranged from 4.33 to 6.50. The agency average score was 4.58. The average score decreased since the baseline assessment. One classroom observed received emotional support scores more than one standard deviation above the national mean (5.73). The majority of classrooms scored below the national mean indicating based on internal CLASS assessment scores the majority of Community Action classrooms scored below the national average.

Instructional Support

Instructional Support scores ranged from 1.75 to 5.25. The agency average score was 3.58. The majority of Community Action classrooms observed received instructional support scores more than on

standard deviation above the national mean (3.54). Unlike the national distribution the Community Action distribution is skewed right.

Conclusion

The 2017-2018 fall two CLASS Scores are slightly lower than the fall baseline scores in emotional support and classroom organization domains. Lower scores are normal at the beginning of the year as teachers form relationships with their students; however, by November we would have hoped to see the agency average score increase or stay the same. Based on the 2016 National Grantee-Level average scores Community Action would have fallen in the bottom ten percent nationally in the emotional support and classroom organization domains. All scores are above the re-competition level established in 2016. Additional thought needs to be given on how to best support teachers to bring the average emotional support and classroom organization domain scores up, so the scores are at or above the national average.