**Executive Committee**

**DRAFT Agenda**

**Tuesday, February 17, 2015, 5:30 pm**

**Capital Area Community Action Agency Conference Room**

**309 Office Plaza Drive - Tallahassee, FL 32308**

**Conference Call –Dial In - (605) 475-4700, participant code 275857#**

1. Call to Order Roger Newsome, Chair
2. Agenda Approval
3. Sign-in/Attendance
4. Seating new Executive Committee members
   1. Secretary, Pamela Olivia Manuel
   2. Member at Large, Chanise Brown
5. Action
   1. Executive Committee Minutes January 20, 2015
   2. CSBG Focus Report
   3. Approval Certificate of Corporate Resolution
6. Program updates
   1. Family Support Services Department
   2. Head Start

* Head Start report January 2015
* ACF-IM-HS-15-01 (Real Property Reporting and Request Requirements from US Dept. of HHS)
  1. Fiscal
* Report not yet available

1. Executive Director’s Report Tim Center
2. Chairman’s Report Roger Newsome
3. Adjourn

**Next Executive Committee Meeting March 17, 2015**

**Next Board of Directors Meeting March 24, 2015 at Ghazvini Healthcare Center**