**Executive Committee**

**DRAFT Agenda**

**Tuesday, January 20, 2015, 5:30 pm**

**Capital Area Community Action Agency Conference Room**

**309 Office Plaza Drive - Tallahassee, FL 32308**

**Conference Call –Dial In - (605) 475-4700, participant code 275857#**

1. Call to Order Roger Newsome, Chair
2. Agenda Approval
3. Sign-in/Attendance
4. Action
   1. Executive Committee Minutes December 16, 2014
   2. LIHEAP Quarterly Report
   3. Payroll imprest account closure
   4. End of year budget closeout (September 30, 2014) *not ready for posting*
5. Information
   1. New Board member at Board meeting – Calhoun County, Debra Peterson
   2. ACF-IM-HS-14-07 uniform administrative requirements, cost principles and audit requirements (Head Start)
   3. Executive Committee new officers election at Board meeting: Secretary and Member at Large available
   4. CSBG Information Survey
6. Administration/Program Updates
   1. Family Support Services Department

* Getting Ahead
* Crisis
* Weatherization
  1. Head Start
* School Readiness Baseline Report Fall 2014
* Policy Council Minutes November 13, 2014
  1. Fiscal
* Financial Activity
  1. Human Resources
* EOCC complaint

1. Executive Director’s Report Tim Center
2. Chairman’s Report Roger Newsome
3. Adjourn

**Next Executive Committee Meeting January 20, 2014**

**Next Board of Directors Meeting January 27, 2014 at Ghazvini Healthcare Center**