HEAD START ANNUAL REPORT
2012-2013

GOAL

To ensure that all three and four year old children served through Head Start enter school ready to learn

MISSION

It is our mission that children and families become self-sufficient through the provision of comprehensive services which empower them, socially, emotionally, economically, and physically.

In accordance with 42 U.S.C. 9839 (a)(2) Capital Area Community Action Agency Head Start is presenting its annual report to the public for the 2012-2013 school year.

Capital Area Community Action Agency operates a center based option for three hundred seventy eight (378) children at nine (9) sites in Franklin, Jefferson and Leon Counties. Services are provided by full and part-time staff, contracted consultants and service providers and volunteers (including parents).

Fiscal Year 2013 Funds/Expenditures & Fiscal Year 2014 Proposed Budget

Funding Source/Expenditure Category	FY13 Budget	FY13 Actual	FY14 Projected
Federal Share Head Start Expenditures:			
Personnel	1,707,960	1,623,606	1,698,653
Fringe Benefits	461,148	439,989	483,776
Training	35,520	35,543	35,520
Equipment	7,212	2,628	10,000
Supplies	46,104	32,123	29,200
Contractual	15,000	10,262	21,000
Other	797,566	927,445	792,361
Subtotal - Head Start Federal Share Funds	**3,070,510**	**3,071,596**	**3,070,510**
Non-Federal Share Expenditures (excluding funds from other programs)**:**	382,644	423,934	341,156
Total Head Start Funds/Expenditures	**3,453,154**	**3,495,530**	**3,411,666**
Other Programs Funds/Expenditures:			
Voluntary Pre-Kindergarten (VPK)	340,200	339,123	332,413
Community Human Service Partnership Grant (CHSP)	75,000	75,805	70,000
Child Care Food Program (CCFP)	288,283	314,025	302,454
United Way	2,496	3,543	4,500
Total All Funds/Expenditures	**4,159,133**	**4,228,026**	**4,121,033**

AVERAGE MONTHLY ENROLLMENT

Month	Head Start Enrollment	Percentage
August 2012	378	100%
September 2012	378	100%
October 2012	378	100%
November 2012	378	100%
December 2012	378	100%
January 2013	378	100%
February 2013	378	100%
March 2013	378	100%
April 2013	378	100%
May 2013	372	81.47%
June 2013	22 *	47.27%

- School ended in Jefferson County on June 3.

HEALTH AND OTHER SERVICES TO CHILDREN

- 413 of the children had health insurance (93.9%)
- 426 of the children had a medical home (96.8%)
- 426 of the children were up-to-date on immunizations (96.8%)
- 426 children were up-to-date on age-appropriate preventive & primary health care (96.8%)
- 387 of the children had a dental home (88%)
- 387 of the children received dental examinations (88%)
- 35 children received mental health services
- 47 of the children had a diagnosed disability and had an Individual Education Plan (IEP) (10.7%)
- 47 of the children received special services for diagnosed delays (100%)
- 127 children had access to dental care

FAMILY SERVICES

	# of families	% of
Total Number of Families	386	10
Families Who Received at Least One Family Service	357	92.5%

	# of families	% of
Emergency or Crisis Intervention	39	10.1%
Housing Assistance	37	9.6%
Mental Health Services	14	3.6%
English as a Second Language (ESL) Training	1	0.3%
Adult Education	26	6.7%
Job Training	28	7.3%
Substance Abuse Prevention	4	1.0%
Substance Abuse Treatment	4	1.0%
Child Abuse and Neglect Services	1	0.3%
Domestic Violence Services	1	0.3%
Child Support Assistance	1	0.3%
Health Education	318	82.4%
Assistance to Families of Incarcerated Individuals	4	1.0%
Parenting Education	357	92.5%
Relationship or Marriage Education	1	0.3%

PARENT ENGAGEMENT

Parents are the most important influence in a child's development. They are the child's first teachers. Parent engagement is essential to the program planning and the decision-making process. Parents are involved in many aspects of the program by participating in or with the Parent Committees, Policy Council, Advisory Committees, fitness and nutritional activities through Titus Sports Academy and other community resources. Male Involvement activities are available for all significant male to participate in the Head Start program.
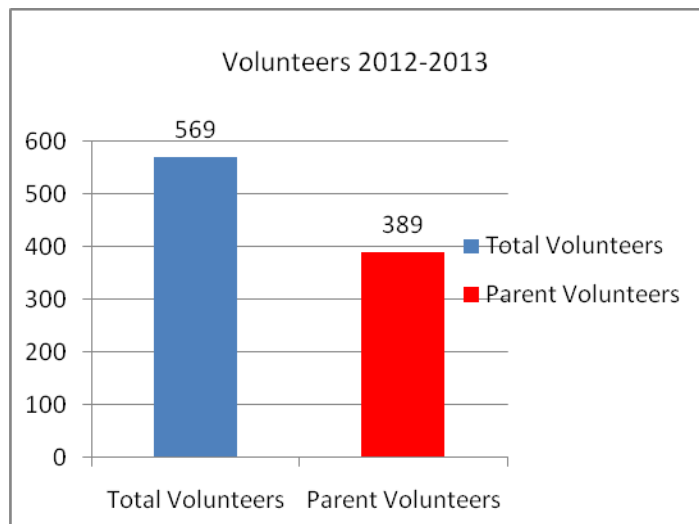

VOLUNTEERISM

Since volunteers are a crucial part of the Head Start program, 569 individuals volunteered their services to our program during the year and 389 were current or former Head Start parents.

Participants in the Foster Grandparent Program play a significant role in the lives of Head Start children. They provide a grandmotherly figure that helps children needing special attention.
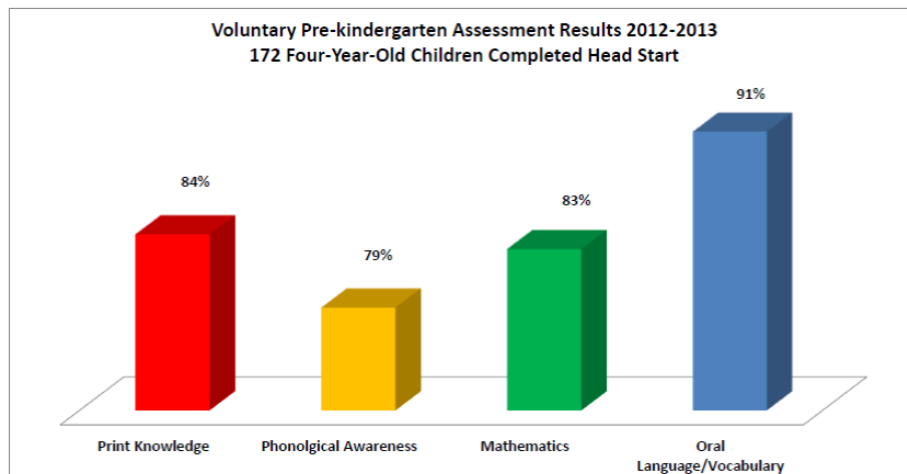
SCHOOL READINESS OUTCOMES

Head Start is a national program that promotes school readiness of low-income children by enhancing their cognitive, social, and emotional development. All Head Start Agencies are mandated to use a research-based assessment methods that reflect the characteristics described in the Head Start Act of 2007, Pub. L. No. 110-134, in order to support the educational instruction and school readiness of children in the program. Children's developmental growth is assessed three times throughout the school year. The results are used to assess children's readiness as well as teaching practices to ensure that each child's needs are met.
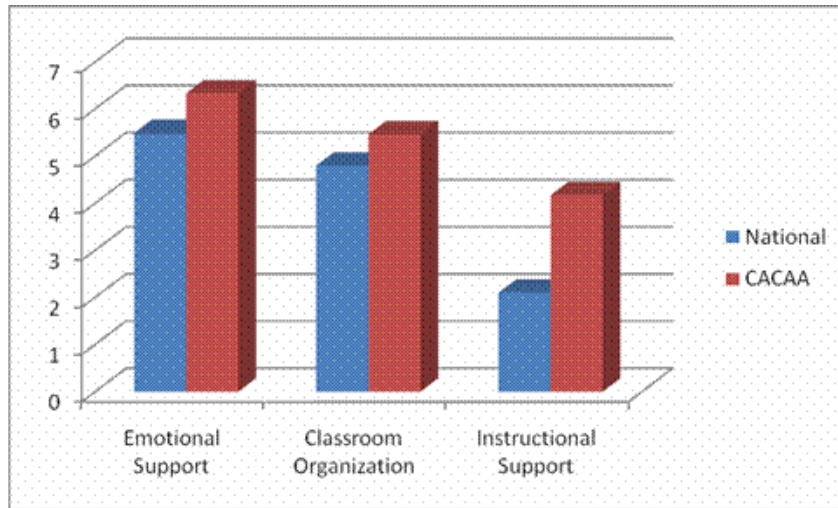
VPK Assessment

Capital Area Community Action Agency Head Start strives to prepare children for Kindergarten. The Voluntary Pre-kindergarten (VPK) Assessment tool is the Florida VPK Education Standard used to determine the readiness of children for Kindergarten. The program administers the assessment three times in a school year to determine children's readiness and preparedness for kindergarten. The results for 2012-2013 school year four-year-old children in the program have shown growth in the following areas to include: Print Awareness, Math, Phonological Awareness, and Vocabulary.
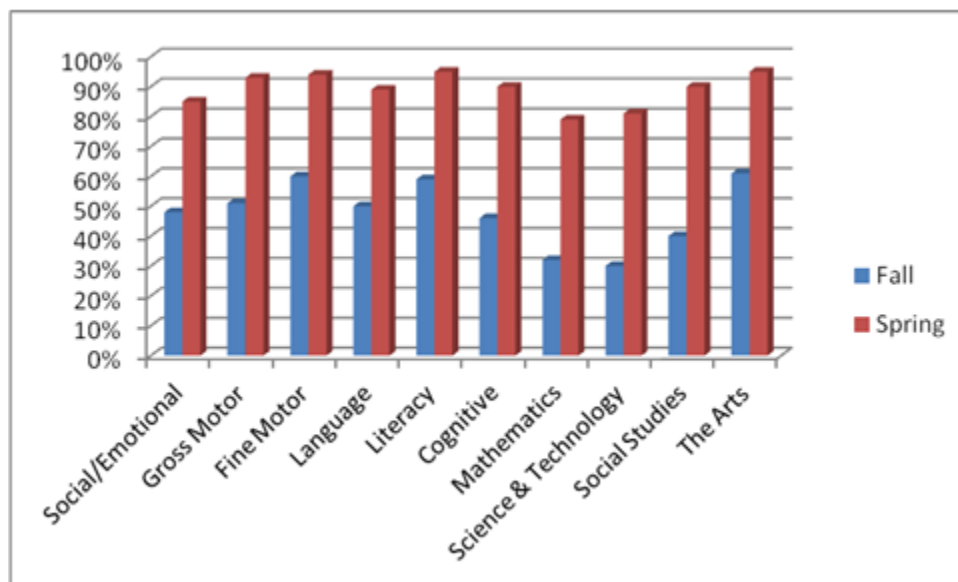

Voluntary Pre-kindergarten Assessment Results 2012-2013
172 Four-Year-Old Children Completed Head Start

Print Knowledge	Phonolgical Awareness	Mathematics	Oral Language/Vocabulary
84%	79%	83%	91%

CLASS Scores

The Classroom Assessment Scoring System (CLASS) is an observational tool that provides a common lens and language focused on the effectiveness of teacher-child interactions that boost students learning. The major areas addressed are Classroom Organization, Emotional Support and Instructional Support. Scores ranging from three and above are targeted scores that demonstrate a positive teacher child interaction as well as an enriched learning environment. The graph below shows how Capital Area scored in comparison to the mandated scores in the 2012 federal review cycle.

Head Start School Readiness Rates
Teaching Strategies Gold

The Teaching Strategies Gold assesses the growth and development students participating in the Head Start program throughout the school year. The overall growth of our students met or exceeded expected outcomes. The results for 2012-2013 school year show that 89% of children entering kindergarten had master the necessary skills in each domain of learning.

Based on the data from the various assessments the following changes are being implemented for the 2013-2014 school year:

- Use CLASS scores to develop individualized professional development plans for teaching staff.
- Begin implementing the Family site on Teaching Strategies GOLD to allow parents access to individual child assessment information as well as direct communication with their child's teacher.
- Implement Teaching Strategies Fidelity Tool to ensure effective implementation of curriculum across the program.
- Develop "Parents as Educators" workshops to train parent to effectively work with children at home to enhance school readiness.
- Changed VPK program to morning sessions to capture peak learning time for students.
- Provide a more enhanced curriculum for VPK.
- Development of a strong mentoring program for teaching staff.

TRANSITIONING CHILDREN TO KINDERGARTEN

In 2012-2013 168 or 44% of the Head Start children transitioned to Kindergarten. Teaching staff work with children throughout the school year on activities that will help with the transition. Field trips are organized so children visit a Kindergarten class and meet with Kindergarten staff. They work with parents to prepare the children for Kindergarten and provide them with useful information on the meaning of transition, how to prepare, documents needed to register for Kindergarten, and 80 skills to ease the process.